Step 1: Login to your Student Account and select 'My Invoices'

Desktop

- Student Home
- My Profile
- My Enrollment History
- My Course Schedule
- My Applications
- Certificates
- My Account History
- **My Invoices**
- Forms and Policies
- Special Requests
- Announcements
- Help

Tablet/Mobile

Student Portal ▾

- Student Home
- My Profile
- My Enrollment History
- My Course Schedule
- My Applications
- Certificates
- My Account History
- **My Invoices**
- Forms and Policies

Step 2: Place a check in the box next to the invoice(s) you would like to pay and click the 'Pay Selected Invoices' button. Please Note: By default, Invoices appear in the order that they are due. To view details related to a specific Invoice, click the Invoice Number, or the 'Print Receipt' button.

Outstanding Invoices

	Date	Invoice No.	Due Date	Total Amount	Invoiced	Balance Due	
☑	30 Mar 2015 03:14:53 PM	35093	02 Apr 2015	$995.00	$795.00	$795.00	Print Receipt
☐	06 Apr 2015 02:33:05 AM	35096	08 Apr 2015	$250.00	$250.00	$250.00	Print Receipt
☐	06 Apr 2015 02:46:41 AM	35097	01 May 2015	$500.00	$250.00	$250.00	Print Receipt
☐	06 Apr 2015 02:24:56 AM	35095	06 May 2015	$995.00	$795.00	$795.00	Print Receipt
☐	06 Apr 2015 02:46:41 AM	35097	08 May 2015	$500.00	$250.00	$250.00	Print Receipt

Pay Selected Invoices

Step 3: Confirm that you have read and accepted the applicable policies and click the 'Continue Checkout' Button.

Selected Invoices

Invoice No.	Balance Due
35093	$795.00
Total Due	$795.00

Policy Confirmation

☑ I have read and understand the drop, transfer, refund, security, and privacy policies and approve charging the above indicated amount on my credit card.*

Back   Continue Checkout

Step 4: Enter all required credit card information and click 'Continue'. Please click the 'Continue' button only once to avoid multiple charges. Do not navigate away from this page until you receive confirmation your transaction is complete. You will be emailed a receipt once the transaction completes.

UNC CHARLOTTE
Extended Academic Programs

Please enter your credit card information

Total:	$795.00

* **Indicates required information**

* Credit Card Type: Select a Credit Card Type ▾
* Account Number:
* Expiration Date: 04 ▾ 2015 ▾
* Security Code: (**View example**)
* Name on Card:

Billing Address of Credit Card
* Street Address 1:
  Street Address 2:
* City:
* State: Select a State ▾
* ZIP / Postal Code:
* Country: United States ▾

AMERICAN EXPRESS   MasterCard   VISA

Continue   Cancel Transaction